



DEPARTMENT OF THE ARMY
DEFENSE LANGUAGE INSTITUTE FOREIGN LANGUAGE CENTER
AND PRESIDIO OF MONTEREY
MONTEREY, CA 93944-5006

REPLY TO
ATTENTION OF:

ATZP-CDR (190-5)

21 AUG 2001

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Motor Vehicle Registration Policy

REFERENCES:

a. Army Regulation 190-5, Motor Vehicle Traffic Supervision, 8 July 1988, and recent revisions to Chapter 3, see HQ DA Message, Subject: Vehicle Registration System, dated 8 May 2001.

b. The Clean Air Act, 42 United States Code § 7418(d)

c. State of California Vehicle Code, January 2001

d. Federal Assimilative Crimes Act, 18 United States Code § 13

e. Training and Doctrine Command Message, Subject: Installation Security, 4 April 2001

2. PURPOSE: To set command policy for registration of Privately Owned Vehicles (POVs) for all DOD-affiliated personnel and their family members on the confines of the Presidio of Monterey (POM) and Ord Military Community (OMC).

3. GENERAL VEHICLE REGISTRATION REQUIREMENTS:

a. DOD vehicle registration requirements apply to all personnel operating a POV on the POM and OMC. Operating a POV on the POM and OMC is a privilege extended by the Installation Commander. This privilege, once extended, is subject to administrative suspension or revocation.

b. Upon assignment to the POM or OMC, personnel will register all POVs located or operated on the POM and OMC with the Presidio of Monterey Police Department (POM PD)

c. Personnel must provide the following information to register a POV: proof of valid driver's license, military or civilian DOD identification card, proof of current vehicle registration, proof of compliance with California emission standards as described in the attached Information Paper, and proof of current minimum liability insurance, or financial responsibility meeting the State of California requirements. If the vehicle is not owned by the applicant, then the applicant will also present a notarized letter or power of attorney from the owner, authorizing

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d. Every motorist on the POM and OMC must possess a valid state registration corresponding to the license plates displayed on the vehicle. The registration must be kept in the POV while it is on the installation for presentation to law enforcement personnel upon request. The current state registration sticker or card will be displayed on the POV. Vehicles without a valid registration are subject to impoundment. The operator or registered owner may be cited for violation of California Vehicle Code § 4000(a).

e. In addition to the requirements set forth above, California Law requires proof of financial responsibility as follows:

(1) Each owner or operator of a motor vehicle must maintain proof of personal responsibility in the following amounts: \$15,000 for bodily injury to, or death of, one person as the result of any one accident; \$30,000 for bodily injury to, or death of, two or more persons as the result of any one accident; and \$5,000 for damage to the property of others as the result of any one accident.

(2) An owner or operator must carry evidence of financial responsibility in the vehicle at all times. Under current law, any of the following forms of evidence are sufficient:

(a) an insurance/surety identification (At a minimum, this document must identify the company that provides the owner/operator with an insurance policy or surety bond; indicate that the policy or bond is currently in effect and provides the necessary liability coverage; and state the number of the insurance policy or surety bond);

(b) any evidence that the owner/operator has deposited \$35,000 in cash with the California Department of Motor Vehicles; or

(c) a valid certification of self insurance, issued by the California Department of Motor Vehicles.

4. PROCEDURES

a. The POM PD will register POVs for the owner/operator using an automated Vehicle Registration System (VRS). The POM PD shall serve as the VRS Administrator. Personnel will apply for registration by providing a completed Vehicle Registration Data Form to their VRS representative. The VRS representative will review the registrant's driver's license, registration, and insurance documents to ensure the VRS form is accurate. The VRS representative will then forward the forms to the POM PD. The following units/organizations will designate VRS

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representatives to ensure that all personnel owning or operating POVs on the installation complete a Vehicle Registration Data Form:

- (1) A through F Companies, 229th MI Battalion;
- (2) 311th Training Squadron and Air Force Element;
- (3) HHC, DLIFLC;
- (4) Marine Corp Detachment;
- (5) Naval Technical Training Center Detachment;
- (6) Provost;
- (7) Installation Staff Elements;
- (8) DMDC;
- (9) DFAS;
- (10) Directorates;
- (11) Tenant Units; and
- (12) the Adjutant General.

b. Individuals from other units/organizations not listed will submit their VRS forms to the POM PD.

c. Temporary Registration Passes will normally be issued for 30 days, pending permanent registration, or in other special circumstances for longer terms. Visitor passes will be issued for 24 hours only. The POM PD will issue temporary and visitor passes only.

d. Upon receiving VRS forms, POM PD will coordinate with the VRS representative to issue decals. Personnel may register inoperable vehicles without proof of insurance, so long as the owner has registered the vehicle as inoperable with a state and presents required forms to the POM PD.

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e. Registrants will place the decals on the exterior lower driver's side of the windshield. Motorists will display visitor and temporary passes in the inside front windshield on the driver's side.

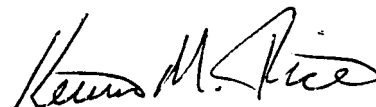
f. Motorcycle owners and operators will place decals on the lower left portion of the motorcycle windshield. If the motorcycle is not equipped with a windshield, the decal will be placed on the left front fork, or to a plate affixed to the left front fork area.

g. Decals will expire four years from the date of issue. All personnel must notify the POM PD of transfers, sales, or other dispositions of registered POVs. Additionally, the registered owner of the vehicle is responsible for removing the registration decal from the POV.

h. All personnel who are no longer employed by DoD or the Department of the Army must notify the POM PD of their change in status during out-processing and return the registration decal. The POM PD will cancel the registration accordingly. Supervisors and commanders will ensure that personnel being separated from federal or military service follow this provision to the maximum extent possible and notify the POM PD of any and all discrepancies.

i. Commanders are required to conduct unit level POV safety inspections prior to each federal and unit training holiday. During these inspections, commanders are responsible for ensuring that all unit members have a valid driver's license, current state registration, valid post registration and appropriate proof of financial responsibility.

Encl
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KEVIN M. RICE
COL, IN
Commanding

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